

## Pwerdy/ Powerhouse Art Gallery Hire Information

### About the Centre and gallery.

Our Community and Art Centre Gallery is supported by volunteers from our local community and we provide a high quality environment and a choice of spaces either in the `Teifi room`, Tyweli room or in the covered balcony area. Every room has a professional hanging system. Each space is a different size so we would suggest that if you require an accurate measurement, please feel free to contact us to arrange a day and time to take your own measurements. We also have a fully functioning kitchen with a small fridge and microwave for your use. We ask people to make donations for tea/coffee if using our stock or to cover our costs for the use of electricity.

The centre is set up for you to exhibit and invigilate your own exhibition. We are not able to offer a card or pay machine for any sales payments direct to artist. The rooms are suitable for workshops, talks and demonstrations. Tables, chairs and a projector (projector available for hire) are all available on request. We also have a computer (password available on request) and printer in the kitchen/office space for your use. There is a reasonable charge for the use of any printing needed.

- Free Wi-Fi available – password available on request.
- Insurance coverage for the loss or damage of the artwork is entirely the responsibility of the artist. The building has an alarm system which is activated on leaving building every night and cancelled every morning on arrival. Codes provided on request.
- The installation and removal is the responsibility of the artist .No holes in the walls please. White paint provided to cover any marks. Please remove all stickers etc.
- Printing materials to market the exhibition, invite viewers into the private viewing are the responsibility of the artist.
- Organisation of the Private Viewing is the responsibility of the artist and a P.V is at your discretion.

### Charges.

£3 per wall per week and 10% commission on all sales.

Additional cost for hire for workshops on request.

The access and closure code will be issued to the hirer and the hirer will be responsible for the opening and closure of the building (instructions will be given), a deposit of £ 20 when a key gets pass on to the hirer.

**Publicity.** We add posters, digital information (that you design and provide) to our web page and Powerhouse e-newsletter offer contact details for press releases if required. We have found that social media and word of mouth are effective ways of publicising all events.



Pwerdy - Powerhouse, Chapel Street, Pont Tyweli, Sir Gaerfyrddin | Carmarthenshire, SA44 4AH  
Epost | Email: [post@pwerdypowerhouse.co.uk](mailto:post@pwerdypowerhouse.co.uk)  
Wefan | Website: [www.pwerdypowerhouse.co.uk](http://www.pwerdypowerhouse.co.uk)

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Rhif y Cwmni | Companies House: 6022574  
Rhif Elusen | Charity Number : 1135498

**Opening times.** Our exhibitions are usually open for three days per week from 10am to 4pm. We are an outreach centre for Aberystwyth Life Long Learning and they hire the Teifi room for art classes normally on a Wednesday and Friday during term time. If there are classes taking place, the centre is not open to the public. The centre is also hired out to different organisations in the locality mainly during the evening, providing additional opportunities for art work to be seen by a wider audience.

**Contact details.** Suzanne Hughes-Owen [suzanne.79@live.co.uk](mailto:suzanne.79@live.co.uk) by post 5 Barley Mow, Llandysul, Ceredigion, SA44 4DE by telephone – evenings only 01559 364947. | **Please note.** The gallery is for all to make use of and there is no selection process.

Pwerdy/Powerhouse Gallery

Artist name or group	Contact details,address,email and tel num	Start date	End date	Cost

Artist signature	
On behalf of Powerhouse Gallery	
Date	
Payment method preferably by cheque if possible or cash.	

**By completing and signing this form, you are agreeing to the following conditions.**

- Insurance cover for the loss or damage to the art work is entirely the responsibility of the artist.
- The installation and removal is the responsibility of the artist.
- Printed material to market the exhibition, invite viewers to the event are the responsibility of the artist.
- Organisation of the private view is the responsibility of the artist and not compulsory. Tables are provided if required and access to the kitchen facilities or catering equipment is included in the cost.



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- Start date and end date include putting up and taking down and making good the walls.



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